

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
CANTERBERRY CROSSING METROPOLITAN DISTRICT II
HELD OCTOBER 26, 2020**

A regular meeting of the Board of Directors of the Canterbury Crossing Metropolitan District II was held on October 26, 2020 at 6:00 p.m. via video conference.

Attendance: In attendance were Directors:
Joe Lico; President
Sarah Lewis; Asst. Secretary/Treasurer

Also in Attendance:
Kim Herman and Alex Fink; CliftonLarsonAllen LLP (CLA)
Suzanne Meintzer; McGeady Becher, P.C.
Bob Morris, Potential Board Member

I. Call to Order

Director Lico called the meeting to order at 6:05 p.m. with a quorum of the Board present.

II. Agenda / Meeting Location / Conflict of Interest Disclosures

It was noted to the Board that to the extent a Board member has a financial or transactional interest with respect to the District, a conflict of interest disclosure is required to be filed with the Colorado Secretary of State. It was further noted that disclosure of potential conflicts of interest statements for each director were filed with the Secretary of State seventy-two hours in advance of the meeting.

Directors Lico and Lewis disclosed that they each serve on the Hilltop North Homeowners Association, Inc., a sub-association of the Canterbury Crossing Master Association.

Upon motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board approved the agenda as presented.

The Board noted that notice of the meeting location was duly posted and that it has not received any objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries.

III. Discuss Results of May 5, 2020 Director Election

A. Appoint C. Roberts Morris to the Board of Directors

RECORD OF PROCEEDINGS

Upon motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board approved to appoint C. Roberts Morris to the Board of Directors.

B. Oath of Office

The Oath of Office was administered

C. Election of Officers

Upon motion duly made by Director Lewis, seconded by Director Lico, and upon a vote, unanimously carried, the Board approved the Election of officers as follows:

Joe Lico; President
Sarah Lewis; Secretary/Treasurer
C. Robert Morris; Asst. Secretary/Treasurer

D. Acknowledge Resignation of Joseph Blahovec

The Board acknowledged the resignation of Jose Blahovec

E. Discuss Board Vacancies

The Board discussed the Board Vacancies.

IV. Public Comment

None.

V. Consent Agenda

- A. Review and Approve February 24, 2020 Special Meeting
- B. Accept June 30, 2020 Financial Statements and Cash Position
- C. Ratify Interim Claims Totaling \$31,592.38
- D. Ratify Approval of Filing of 2019 Audit
- E. Approve Engagement of Simmons & Wheeler, P.C. for Preparation of 2020 Audit
- F. Authorize the District Manager to Execute the 2020 Audit Engagement Letter with Simmons & Wheeler, P.C.
- G. Ratify Appointment of District Accountant to Prepare 2021 Budget.
- H. Consider Appointing District Accountant to Prepare 2022 Budget.

Upon motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board approved the Consent Agenda.

VI. Public Hearings

- A. Conduct Public Hearing on Proposed Amendment to the 2020 Budget

RECORD OF PROCEEDINGS

The public hearing to consider a Resolution to Amend the 2020 and discuss related issues was opened.

It was noted that publication of Notice stating that the Board would consider adoption of a Resolution to Amend the 2020 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. There were no members of the public present to submit comments during the public hearing and the public hearing was closed.

Following discussion, the Board determined that a 2020 Budget Amendment was not needed.

B. Conduct Public Hearing on the Proposed 2021 Budget

Upon a motion duly made by Director Lewis, seconded by Director Lico, and upon a vote, unanimously carried, the Board opened the public hearing at 6:17 p.m.

It was noted that publication of Notice stating that the Board would consider adoption of the 2021 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. There were no members of the public present to submit comments during the public hearing and the public hearing was closed at 6:18 p.m.

Mr. Fink reviewed the proposed 2021 Budget with the Board.

Upon a motion duly made by Director Lewis, seconded by Director Lico, and upon a vote, unanimously carried, the Board approved the 2021 Budget.

VII. Action Items

A. Resolution No. 2020-10-01 to Amend 2020 Budget

Not Necessary.

B. Resolution No. 2020-10-02 to Adopt the 2021 Budget and Appropriate Sums of Money

Upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board adopted Resolution No. 2020-10-02 to approve the 2021 Budget and Appropriate Sums of Money.

C. Resolution No. 2020-10-03, to Set Mill Levies

RECORD OF PROCEEDINGS

Upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board adopted Resolution 2020-10-03, to Set Mill Levies as specified in the 2021 Budget.

D. Resolution No. 2020-10-04, Adopting the Recreation Center Fees and Approving the Recreation Center Budget for the 2021 Calendar and Fiscal Year, as Set by The Villages of Parker Master Association, Inc. d/b/a Canterbury Crossing Master Association

Upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board adopted Resolution 2020-10-04, Adopting the Recreation Center Fees and Approving the Recreation Center Budget for the 2021 Calendar and Fiscal Year, as Set by The Villages of Parker Master Association, Inc. d//b/a Canterbury Crossing Master Association.

E. Consider Authorizing the District Accountant to Prepare and Sign the DLG-70 Mill Levy Certification Form for Certification to the Board and County Commissioners and Other Interested Parties.

Upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board authorized the District Accountant to prepare and sign the DLG-70 Mill Levy Certification Form for Certification to the Board and County Commissioners and other interested parties.

F. Resolution No. 2020-10-05, Establishing 2021 Meeting Dates, Time and Location, and Designating Location for 24-Hour Notices

Upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board adopted Resolution 2020-10-05, Establishing 2021 Meeting Dates, Time, Location, and Designation Location for 24-Hour Notices.

VIII. Manager Items

A. Discuss Transparency Notice Reporting Requirements and Mode of Eligible Elector Notification for 2021.

Ms. Herman reviewed with the Board. Following discussion, upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board approved the Transparency Notice Reporting Requirements and Mode Eligible Elector Notification for 2021.

B. Ratify 2019 Annual Report

Upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board approved to ratify the 2019 Annual Report.

C. Insurance Renewal, Insurance Schedules and Statutory Requirement for Position Schedule Bond

RECORD OF PROCEEDINGS

Ms. Herman reviewed with the Board. Following discussion, upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board approved the Insurance Renewal, Insurance Schedules and Statutory Requirement for the Position Schedule Bond.

IX. Attorney Items

A. Other

None.

X. Board Member Items

A. Confirm Quorum for next meeting, the Annual Meeting – February 18, 2021 at 6:00 p.m.

XI. Other Items

Mr. Fink will send forms to Director Morris to set up Director's Fee pay.

XII. Adjournment

Upon a motion duly made by Director Lico, seconded by Director Lewis, and upon a vote, unanimously carried, the Board adjourned the meeting at 6:30 p.m.

Respectfully submitted by,

Secretary of the Board

Certificate Of Completion

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