

CANTERBERRY CROSSING METROPOLITAN DISTRICT

II

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

NOTICE OF REGULAR MEETING AND AGENDA

DATE: October 24, 2024

TIME: 5:30 p.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDUxODkzNmMtZmMxZS00NzM2LTg0OGYtOWFiYmY2MzcyODAz%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID: 661 270 15#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Joseph Lico	President	May, 2027
Sarah Lewis	Assistant Secretary/Treasurer	May, 2025
Vacant		May, 2025
Vacant		May, 2027
Vacant		May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Discuss vacancies on the Board and consider the appointment of District eligible elector(s) to the Board of Directors of the District.
- F. Consider appointment of officers (if necessary).

- G. Discuss business to be conducted in 2025 and schedule regular Board meetings. Consider adoption of Resolution Establishing 2025 Regular Meeting Dates, Time, and Location, and Designating Location for 24-Hour Notices (enclosure).
 - 1. Consider proposed 2025 meeting dates and times:
- H. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).
- I. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2025 (Annual Map Filing).

II. CONSENT AGENDA

- A. Approval of minutes from the February 15, 2024 regular board meeting (enclosure).
- B. Ratify approval of filing of 2023 Audit.
- C. Ratify approval of filing of 2023 Annual Report (enclosure).

III. FINANCIAL MATTERS

- A. Consider acceptance of August 31, 2024 Unaudited Financial Statements and Cash Position Report (enclosure).
- B. Ratify payment of claims and Directors' Fees (enclosure).
- C. Conduct public hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget. (enclosure).
- D. Conduct public hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form ("MLC") and Mill Levy Public Information form for certification to the Board of County Commissioners and other interested parties. Authorize Board member to sign MLC.
- F. Consider appointment of District Accountant to prepare 2026 Budget.
- G. Discuss statutory requirements for an audit. Consider approval of engagement of Simmons & Wheeler, P.C. to prepare the 2024 Audit.

IV. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated

Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.

V. MANAGER ITEMS

- A. Review and consider adoption of Resolution Adopting the Recreation Center Fees and approving the Recreation Center Budget for the 2025 Calendar and Fiscal Year, as Set by The Village of Parker Master Association, Inc. d/b/a Canterbury Crossing Master Association (enclosure).
- B. Conservation Trust Fund Project update.
- C. Discuss request from The Village of Parker Master Association, Inc. d/b/a Canterbury Crossing Master Association to consider purchasing new pool furniture. Review and consider approval of proposal from Leisure Creations for pool furniture in the amount of \$162,196.04 (enclosure).
- D. Consider approval of CliftonLarsonAllen, LLP Statement of Work for 2025 (enclosures).
- E. Discuss and consider authorization of renewal of District’s insurance and Special District Association (SDA) membership for 2025 (enclosures).
 - i. Discuss and consider worker’s compensation insurance for 2025 (enclosure).
 - ii. Discuss cyber security and increased crime coverage.
- F. Discuss website accessibility matters.
 - i. Designate website compliance coordinator.
 - ii. Review and consider authorization of website compliance coordinator to obtain proposal for remediation services for statutorily required documents and authorize Board member to approve proposal.
 - iii. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform.

VI. BOARD MEMBER ITEMS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

The are no more regular meetings scheduled for 2024.